

Draft: December 19, 2006

Village of Bingham Farms  
Council Meeting  
December 18, 2006

Approved: January 22, 2007

The regular meeting of the Village Council was called to order by President Bauer at 8:00 p.m.

Present: Bauer, Freeman, Kesley, Leckie, Gollnitz

Absent: Ettenson & Tripp

Also Present: Police Chief Patrick Browne, Kevin M. Clinton (Auditor for Rehmann Robson), Earl Wolfe (Old Orchard Trail), Hagaman, Ludwick & McDermott

### **Agenda**

Motion by Leckie, second by Gollnitz to approve the Agenda as submitted.

Motion carried.

### **Minutes**

Motion by Kesley, second by Leckie to approve the meeting minutes of November 27, 2006 as submitted.

Motion carried.

### **Public Comments not listed on the agenda**

None

### **Police Chief**

Chief Browne updated Council on recent activity in Bingham Farms and Franklin.

In mid December, a vehicle was stolen from a residence on Old Stage. A bulletin was sent to surrounding police departments and the vehicle was spotted at a Meijer's store. Police are following a few leads.

A man has been arrested in Canton who has admitted to attempted robberies in Franklin last month. The suspect is a former resident of Bloomfield Twp. The suspect stated that if he had seen an alarm company sign or known there was an alarm, he would probably not have attempted the break-ins.

### **Fire Chief**

Chief Averbuch was at his Fire Dept. meeting and therefore unable to attend the Council meeting. Mr. Leckie stated that the Chief would like to present an operational briefing to the Councils from Franklin, Bingham Farms and Southfield Twp. He will advise Council of the date.

### **June 2006 Final Audit Presentation**

Kevin Clinton, Assurance Associate, from Rehmann Robson, presented the audited Financial Statements for June 30, 2006. The Village received an Unqualified, Clean Opinion. Mr. Clinton presented an overview of the financial statements for the Governmental Funds and Proprietary Fund, reported on internal control over financial reporting and compliance, and discussed several bar graphs representing key financial highlights of changes from the 2004 audit.

Mr. Clinton then reviewed the only audit recommendation. Due to the small staff in the Village office, consideration should be given to changing cash receipt duties and instituting a cash log

procedure. The log could then be compared to both the receipts in the QuickBooks ledger, and the deposits on the monthly bank reconciliation.

In response to a question regarding the fund balance, Mr. Clinton responded that the Village was in an excellent position to continue operations should any unforeseen funding shortfalls occur.

President Bauer commented that the Village was very impressed with the clarity and comprehensiveness of Mr. Clinton's presentation, but finds that the Village was given low priority during this audit and deadlines mandated by the Village Treasurer and trustees were disregarded. Mr. Clinton stated that he would pass those comments on to the Audit Lead Manager.

Motion by Leckie, second by Gollnitz to accept the Village Fiscal Year 2005-2006 Audit and the June 30, 2006 Financial Statement.

Motion carried.

### **MDOT Annual Road Permit**

In order to complete Phase I of the Telegraph Rd. Median Improvement Project, the Village needs to apply for an annual road permit. This is required by MDOT to perform any work in the state highways.

**RESOLUTION 2006-25 OFFERED BY GOLLNITZ, SUPPORTED BY KESLEY** to adopt MDOT's Performance Resolution and apply for an Annual Permit from MDOT.

AYES: Kesley, Gollnitz, Freeman, Leckie, Bauer

NAYES: None

ABSENT: Ettenson, Tripp

ADOPTED: 5-0

Full resolution attached to the original meeting minutes.

### **Treasurer's Report**

The November 2006 Financial Report showed a General Fund balance of \$3,261,176.10 with income for the month of \$43,396.82 against expenditures of \$112,428.06. The Gas & Weight Fund balance was \$246,914.58 with income for the month of \$5,718.12 against expenditures of \$2,973.40.

Motion by Gollnitz, supported by Leckie, to accept the November 2006 Financial Statement as presented.

Motion carried.

The Bills to be Paid for December 2006 were in the following amounts: General Fund, \$105,085.03; and Gas & Weight, \$57,702.59.

Motion by Kesley, supported by Gollnitz, to approve payment of the December bills as presented.

Motion carried.

Mrs. Ludwick reported that monies will be drawn from the pool funds to meet this month's expenditures.

Treasurer's memo attached to original minutes.

**Clerk's Report**

Mrs. Hagaman reported that a grant application has been forwarded to the DTE Energy Foundation to provide funding for planting perennial beds on the Telegraph Rd. medians. A letter was also sent to the Franklin Foundation requesting a contribution to further fund this project. Should the Village receive the DTE grant, subsequent letters may be sent to the commercial property owners requesting additional funding.

Mrs. Hagaman reported that AEW will be developing bid specifications for two road projects (Old Orchard & Bingham Ln.) which will be scheduled for the spring and early summer. AEW is also developing specifications to resolve a standing water problem in the ditch on the north side of Timber Trail, east of Bingham Rd.

The issue of the bulk mail permit has not been resolved. The letter from the Southfield Post Office did not provide the assurances Council requested before agreeing to transfer the bulk permit from Birmingham to Southfield. A meeting with representatives of the Post Office will be scheduled in early January to clarify delivery procedures should the bulk mail permit be transferred.

The village office will be closed 12-22-06 through 1-03-07 for the holidays.

Clerk's memo attached to original minutes.

**President's Report** – No report

**Sewer & Water/Ordinances-Freeman** - No report

**Fire/Police-Leckie** - No report

**PC/Legislative- Kesley** – No report

**Cable/Non-Residential-Ettenson** - Absent

**Roads/Residential-Gollnitz** – No report

**Solid Waste/Insurance-Tripp** - Absent

**Old Business** - None

**New Business** - None

There being no other business before Council, the meeting was adjourned at 8: 53 p.m.