



Tree Removal Permit Application

OWNER INFORMATION

Legal Property Owner Name(s): _____

Mailing Address: _____

Phone: _____ E-mail: _____

APPLICANT INFORMATION (if different than owner)

Applicant Name: _____

Mailing Address: _____

Phone: _____ E-mail: _____

CONTRACTOR INFORMATION (if tree removal will be by other than property owner)

Company Name: _____

Contact Person: _____ Title: _____

Mailing Address: _____

Phone: _____ E-mail: _____

License Number: _____

Proof of Insurance (may be attached separately): _____

PROPERTY INFORMATION

Address: _____

Property Tax Identification Number: _____

Current Land Use: _____ Current Zoning: _____

Complete Legal Description (may be attached separately): _____



HISTORIC/SPECIMEN TREE DESIGNATION

Are any of the trees proposed for removal or relocation designated as a Historic or Specimen Tree? Yes No

GENERAL SUBMITTAL REQUIREMENTS (for all applications)

See attached.

PERCENT OF REGULATED TREES PROPOSED FOR REMOVAL

Are more than 20 percent of the site's regulated trees proposed to be removed?* Yes No

If yes, a Tree/Woodlands Management Plan must be submitted, *in addition to the materials listed under "General Submittal Requirements."*

* Regulated trees include all deciduous trees having a six (6) inch d.b.h. or greater and coniferous trees 20 feet in height or greater.

TREE/WOODLANDS MANAGEMENT PLAN SUBMITTAL REQUIREMENTS (if applicable)

If more than 20 percent of the site's regulated trees are proposed to be removed, see attached.

FEES

Application Fee: \$

The Village Administrator may enlist the assistance of an outside woodlands expert to perform reviews of Tree Removal Permit Applications. In this event, the Applicant will be required to submit sufficient funds to the Village for reimbursement of costs incurred. Total application processing fees are determined by the Village Administrator.

TIME FRAME FOR PROCESSING / PROCESSING PROCEDURE

After a Tree Removal Permit Application is submitted, the Village of Bingham Farms will review it for completeness within 14 days. The Applicant will be notified if any additional materials are required. Generally, within 14 days from the date when the application is deemed complete, it will be approved, approved with conditions, or denied.

FOR FURTHER INFORMATION

Refer to the Tree and Woodlands Protection Ordinance of the Village of Bingham Farms, Chapter 93 of Title IX of the Bingham Farms Village Code.



SIGNATURE

I, the undersigned, do hereby certify that I am the Owner/Applicant and that all information contained above and in attachments hereto is true and correct to the best of my knowledge. If I am granted a Tree Removal Permit, I agree to conform to all regulations of the Village of Bingham Farms and to perform the work in accordance with the plans submitted.

Signature: _____ Date: _____
Legal Property Owner

Signature: _____ Date: _____
Applicant (if other than owner)

Office Use Only

Date Received: _____ Received By: _____

Application Fee Paid: _____ Review Fee Paid (if applicable): _____

Complete Application? Yes No

If no, what is missing? _____

Date Application Deemed Complete: _____

Tree Removal Permit: Approved Approved with Conditions Denied

Date Issued: _____

Conditions, if any: _____

PERMIT NUMBER: _____



General Submittal Requirements

The following materials and/or information must be submitted as an attachment to a// Tree Removal Permit applications:

1. A statement of reason for the proposed tree removal.
2. A site plan, which at a minimum shows the following:
 - a. Scale, north arrow, and date.
 - b. The shape and dimensions of the site, together with the existing and proposed locations of structures.
 - c. Water bodies such as rivers or creeks.
 - d. Names of streets fronting the property, and any road rights-of-way.
 - e. The species, size, and location of all regulated trees proposed to be removed. Measurements of size must be as follows: height for coniferous trees; diameter breast height for deciduous trees (diameter breast height, or d.b.h., is defined as the diameter of a tree, in inches, measured at four and one-half (4½) feet above the ground).
3. Information or statements confirming that the following standards and conditions for approval of a Tree Removal Permit will be satisfied:
 - a. The preservation and conservation of trees, woodlands, associated vegetation, related wildlife and other natural resources shall have priority over development when there are feasible and prudent location alternatives on the site for proposed buildings, structures or other improvements.
 - b. The integrity of woodland areas shall be maintained irrespective of whether such woodlands cross property lines.
 - c. Diversity of tree species shall be maintained when essential to preserving a woodland area.
 - d. Where the proposed activity consists of land clearing, it shall be limited to designated road rights-of-way, drainage and utility areas, and areas necessary for the construction of buildings, structures or other improvements.
 - e. Where the proposed activity involves residential development, the residential structures shall, to the extent feasible, be designed and located to incorporate the existing natural features of a site.
 - f. The proposed activity shall comply with all applicable statutes and ordinances.